



CDT in a nutshell



1. *What is the CDT certificate?*

CDT = Construction Documents Technologist, the first level of CSI certification.

Getting your CDT means:

- Adding "CDT" after your name, to your business card and to your resume
- Understanding how a project unfolds from conception to delivery
- Understanding the documentation involved
- Getting listed in the Certificant's Directory

2. *Am I a good candidate?*

Of course! CSI's CDT program has provided foundation training in construction documentation for architects, contractors, contract administrators, specifiers, and manufacturers' representatives for decades. There are no prerequisites for the CDT certificate exam. As the cornerstone of CSI's certification program, it's also prerequisite to CSI's advanced certification exams: Certified Construction Specifier (CCS), Certified Construction Contract Administrator (CCCA), or Certified Construction Product Representative (CCPR) certification.

3. *When and where is the exam administered?*

Exams will be offered April 2 - April 28, 2012, in the U.S. & Canada. The CDT will be administered via computer-based testing at Prometric test centers throughout the U.S. Prometric is a recognized leader in technology-enabled testing and assessment services. To view the Prometric test center locations, visit www.prometric.com/CSI and select "Locate a Testing Center."

0515: PROMETRIC TEST CENTER

1421 Guerneville Road Suite # 112 (not far from Ice Arena)

SANTA ROSA, CA 95403

Phone (707)579-5163

The CDT has 100 multiple-choice questions. To pass, candidates must receive a grade of 75 percent or higher.

4. *What is the deadline to sign up for the exam? How much does it cost?*

Early registration deadline: February 2, 2012

Final registration deadline: March 2, 2012

Cost Before Feb. 2, 2012

Member: \$235

Non-Member: \$370

Cost after Feb. 2, 2012

Member: \$295

Non-Member: \$430

Cost for qualified students: \$105

5. *What study materials do I need? Where can I obtain them?*

- a. CDT Study guide (free)
- b. MasterFormat (2004/2010/2011 Editions all acceptable)*
- c. UniFormat (1998/2010 Editions acceptable)*
- d. SectionFormat (2007 Edition)*
- e. PageFormat (2007 Edition)*
- f. GreenFormat (2008 Edition)*
- g. Project Delivery Practice Guide (PDPG), 2011 edition (\$75 for CSI members; \$90 for non-members; \$72.27 on Amazon.com, limited quantity)

** Hard copy of the PDPG includes website access code for most of the study materials listed above. All of the above are available at: www.csinet.org*

- h. Conditions of the Contract
AIA Document A201 – 2007 (\$10) -or- EJCDC C-700 – 2007
Available at www.aia.org -or- www.nspe.org
<http://www.mankato-mn.gov/upload/contents/344/C-700%20Standard%20General%20Conditions%20%202007.pdf>
- i. Sustainability/Green Building: The exam also tests basic, general material available at these web pages and in the PDPG:
U.S. Environmental Protection Agency (EPA):
<http://www.epa.gov/greenbuilding/pubs/about.htm>
GreenFormat: www.greenformat.com/about

6. *When and where will the group study sessions be held? How much does it cost? Will web conferencing be available?*

Time: Wednesday* evenings, 5:30-7:00 p.m.
Dates: January 4 to March 21, 2012 (12 sessions)
Place: Sonoma County Water Agency
404 Aviation Blvd. (across from Airport Cinemas)
Santa Rosa, CA 95406

Web-conferencing may be available.

Fee: \$25

** exception: Feb. 8 and 15 dates are switched to Tuesdays: Feb. 7 and Feb. 14*

7. *What can I do to start preparing now?*

- a. Download a FREE Study Guide for the CDT: www.csinet.org
- b. Order the Project Delivery Practice Guide and start reading!
- c. CSI also offers recommended education programs for purchase in the CSI Store.

Still debating taking the Construction Documents Technologist (CDT) Certificate exam? Participate in a FREE Webinar on the CDT Certificate Wednesday, January 25, at 2pm ET. The CDT 101 webinar is an opportunity to learn about the benefits of CSI's Construction Documents Technologist certificate. The webinar will cover the requirements and resources needed for successful exam preparation and study.

Questions? Contact CSI Member Services at csi@csinet.org or 800-689-2900 or login at www.csinet.org (click on Certification)

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